

## Quality Policy Statement

Carter Jonas LLP is one of UK's leading providers of property consultancy services.

Carter Jonas is committed to the concept of Quality Management and has implemented a policy designed to maintain and review our strategic direction with the procedures necessary to ensure that stakeholder needs and expectations are met in full by the use of professional knowledge and skill, and compliance with the appropriate standards.

Carter Jonas recognises the need for a comprehensive Quality Management System (QMS) and we are committed to ensuring that it is continually improved to meet, as a minimum, the applicable requirements and specifications of our Clients and the appropriate controlling bodies.

Carter Jonas has developed and implemented a QMS which conforms to the requirements of BS EN ISO 9001:2015. The QMS has the full approval and support of the Carter Jonas Management Board.

The QMS is fully documented in the Integrated Management System (IMS) Policy Manual and associated documents.

All Carter Jonas staff (and all consultants employed or engaged by Carter Jonas in support of any of the services which are controlled through the Carter Jonas QMS) will be made aware of the QMS and understand their individual responsibilities necessary to ensure the continuing successful application of the QMS.

All Carter Jonas staff are required to participate in the regular review and assessment of the QMS (as relevant to their assigned tasks), thereby ensuring its continued effectiveness and relevance to evolving needs. When the relevant Head of Division considers it appropriate, all or some of the consultants employed in support of the services controlled by the QMS are required to participate in a review.

Signed:



**Company:** Carter Jonas LLP

**Job Title:** Chief Executive

**Date:** May 2018. Next review date May 2020.